



PARENT / STUDENT HANDBOOK

2023-2024

WELCOME

We are committed to your family's overall experience. We are passionate about creating a safe, fun, positive environment. We pride ourselves in our philosophy, customer service, and quality lessons in a student and family-centered setting.

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COMMUNICATION

PHONE/EMAIL

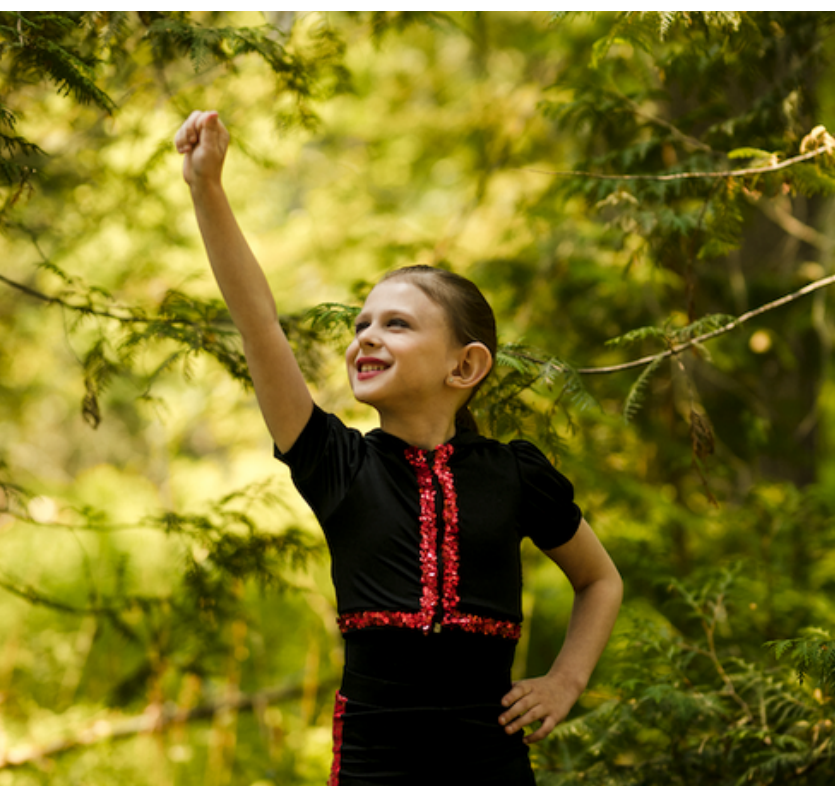
- Text or call 705.441.3790 or email info@thedanceroom.ca
- Important notices sent via email and occasionally text
- Ensure your contact info is entered correctly on the parent portal
- Add no-reply@dancestudio-pro.com and info@thedanceroom.ca to your safe list
- Check spam mail for missed messages

FACEBOOK & INSTAGRAM

- Follow @the.danceroom on Instagram and Facebook for events /announcements
- Join our DanceRoom Family Hub Facebook to stay in the loop, buy/sell dancewear, and to share media of your dancer's journey with us:
<https://www.facebook.com/groups/danceroomfamilyhub>

COMMUNICATING WITH INSTRUCTORS

- Refrain from discussing matters with teachers during/between class
- Seek a staff member at the desk, or get in touch with us by phone or email
- To respect the privacy of instructors, do not contact them about studio matters



IMPORTANT DATES

TERM 1

- Sept 11: Term 1 starts
- Oct 9: Thanksgiving, no class
- Oct 11: Dress code enforced
- Oct 23-27: Halloween Spirit Week supporting the Food Bank
- Oct 31: Halloween, no class
- Dec 18-22: Holiday Spirit Week supporting We Are The Villagers
- Dec 23: Term 2 ends
- Dec 25-Jan 7: Winter break, no class

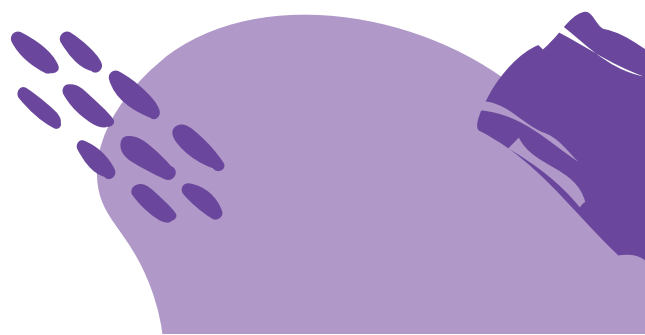
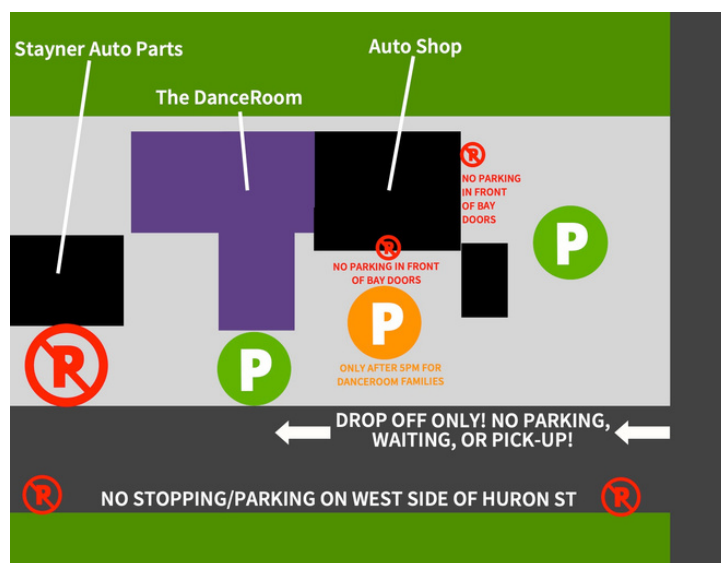
TERM 2

- Jan 8: Term 2 starts
- Feb 5-Feb 9: Purple Spirit Week supporting GTHS
- Feb 8: Dress code enforced
- Feb 19: Family day, no class
- March 13-17: March break, closed
- March 29: Good Friday, no class
- April 22-26: Old Costume Spirit Week supporting JumpStart
- May 11: Rehearsal/Recital
- June TBD: Photo Days



DROP-OFF / PICK-UP

- Arrive 5 minutes prior to class
- Parking/stopping is prohibited on west side of Huron St. including drop-off/pick-up
- Find a parking spot as per the map
- Get Moore Auto requires full use of their parking lot during their business hours. This lot is available to DanceRoom families after 5:30pm
- Do not block garage doors, entrances, other vehicles, etc.
- If waiting in your vehicle, use the Tourism lot several buildings north
- Dancers 8 and under should be escorted to and from the building by a parent
- Parents may sit in the waiting room during class and enjoy the live feed
- There is an eating/homework area for dancers with breaks between classes



FINANCIAL COMMITMENTS & PAYMENTS

REGISTRATION

Registration without payment is not accepted. Spots may be forfeited without payment.

CANCELLATION

There are no refunds on payments received. If withdrawing from our fall/winter program, The DanceRoom Inc. must be notified via email within 30 days of program start date. Cheques will be returned/your credit card will be withdrawn from auto-pay. Costume fees, photos fees, and competitive entry fees are non-refundable.

INSTALMENTS

Instalments must be paid on the 1st of the month via cheque or credit card. Parents must be enrolled in autopay if paying instalments by credit card. Cash is not accepted unless payment is in full.

OVERDUE/DECLINED PAYMENTS

Late payments, NSF cheques and declined credit card charges are subject to a \$25 fee to be paid via e-transfer only to info@thedanceroom.ca (password *purple*). Dancers may be suspended upon payment failure. Accounts owing will be unable to participate in recital, collect costuming, register for future programming.



CLASS CANCELLATIONS

- In case of special weather statement or poor road conditions, check the status of classes before venturing out
- Class cancellations are announced at least one hour prior to the first class of the evening via email, text and social media.

CONDUCT:

We ask that all students and family members...

- Seek assistance from staff members when conflicts must be resolved
- Use appropriate language towards all others on studio premises
- Conduct themselves in a positive, supportive, and respectful manner; negative comments or poor behaviour may result in the loss of studio privileges

ABSENTEEISM/LATENESS:

- Mark absences through your parent portal (attendance > Report Absence)
- Numerous missed classes may result in the inability to participate in programming
- Dancers arriving late are encouraged to safely warm up prior to entry, and participate the remainder of class

OTHER:

- Programs will be provided virtually in lieu of in-studio classes in the case of health/safety recommendations.
- Teaching dance is a hands-on practice. Hands-on teaching methods help students understand proper alignment. If your dancer is uncomfortable with hands-on methods, notify us.
- Seek permission from staff to perform studio choreographies elsewhere
- Inform us if your dancer is participating at another studio during programming at The DanceRoom



UNIFORM

	TORSO	LEGS	FOOTWEAR	OTHER
ACRO/LYRICAL/ CONTEMPORARY	Black leotard	Beige stirrup tights	None	Fitted black shorts optional
BALLET	Black leotard	Pink tights	Pink slippers (black for males)	Hair in bun; Skirt optional
BOYS	Black shirt	Black pants	See style recommendation	
CONDITIONING	Black leotard	Any colour tights	None	Black crop top & fitted shorts optional
HIP HOP	Black leotard	Black sweatpants	Black sneakers	
JAZZ/ MUSICAL THEATRE	Black leotard	Black tights	Black jazz shoes	Fitted black shorts optional
TAP	Black leotard	Black tights	Black tap shoes	Fitted black shorts optional
ADULT	Comfortable tank or t-shirt	Leggings or stretchy bottoms	Bare feet/runners/ tap shoes	

- Loose jewelry must be removed and long hair pulled back
- Undergarments showing should be skin tone or black
- 30 days after the program start date, dancers must adhere to the uniform
- If dancers have classes back to back which include ballet, ballet uniforms take precedence
- Need ballet bun help? Click here for a short, easy YouTube tutorial!

**Looking for dance wear?
We recommend Gabie's
Boutique in Barrie!**



CLASS TYPES

TECH

- Focus exclusively on skills and exercises
- Tech classes do not perform in recital, and have no additional recital fees (costumes, recital tickets, photos, etc.)
- May be invited to be assessed by a qualified examiner
- Examinations are recognized worldwide and enhance the prospect for a career in the dance field

REC

- Focus on skills and choreography
- During Term 2, dancers work on a routine performed in our May recital at the Orillia Opera House
- Dancers receive an age-appropriate costume, professional dance portraits, and a FREE digital copy of the year-end recital
- Dancers interested in participating in recital must be registered for Term 2, and are encouraged to attend Term 1 to build skill

COMP

- By invitation & audition only
- Year-round commitment, taking dancers' training to the next level
- Perform in 2 shows, 3 spring-time competitions, & community events
- Part- & full-time teams to serve varying commitment levels/availability



RECITAL

FOR TERM 2 REC AND COMP DANCERS ONLY

REHEARSAL

- Morning of Saturday May 11th At Orillia Opera House
- Mandatory for performers
- Dancers 11 and under must be accompanied by only one adult in the theatre
- Dancers 12+ must be dropped off with no accompanying adult
- Comp routines will not be rehearsed
- Rehearsal is in order of age, NOT recital order
- Dancers can remain in the theatre for the entire rehearsal as this is their opportunity to watch the show
- Dancers must be picked up following rehearsal; the theatre shuts down and is unsupervised between rehearsal and recital

RECITAL

- Afternoon of Saturday May 11th at Orillia Opera House
- Tickets go on sale through the Oper House (web or phone) in early spring
- One show only
- Dancers arrive in first costume with hair and make-up done, in correct tights/shoes (more info to come)
- Dancers 11 and under are signed in upon entry and parents receive a security card for pick-up
- For safety/security of dancers, there are no visitors in the change-room during the show/intermission
- During recital, dancers wait in change-rooms and rehearsal area with supervision and activities
- If an issue arises, parents will be contacted in the theatre
- All mini routines are scheduled for act 1; if you feel your mini dancer needs to leave at intermission, you may pick them up at that time



PARENT PORTAL

The Parent Portal is designed to make your life easier! You can perform the following functions from your Portal:

1. Contact the studio

2. Make online payment

3. View payment history

4. View tuition for the season

5. Register for classes

6. Access shared files and music

7. Enroll in auto-pay

8. Mark an absence

9. View weekly schedules

10. Input costume sizes

The screenshot shows the Parent Portal interface for The DanceRoom Inc. The top navigation bar includes the studio name and a 'Log Out' button. Below the navigation bar, there are several sections: 'Today's Schedule', 'Your account' (showing a balance of \$0.00), 'Current Students', and '0 New Notes to Read'. At the bottom, there is a grid of 16 icons representing various portal functions. Arrows from the numbered list on the left point to these icons: 1 points to the 'Log Out' button; 2 points to the 'Make Online payment' icon; 3 points to the 'Enroll in Auto-Pay' icon; 4 points to the 'Enroll in Auto-Pay' icon; 5 points to the 'Register for classes' icon; 6 points to the 'Shared Files' icon; 7 points to the 'Enroll in Auto-Pay' icon; 8 points to the 'Attendance' icon; 9 points to the 'Calendar' icon; and 10 points to the 'Costumes' icon.

The DanceRoom Inc. Log Out

THE DANCEROOM

Today's Schedule

Other Days >>

Your account

You owe \$0.00.

Make Payment >

You are not signed up for Auto-Pay. Enroll in Auto-Pay >>

Current Students: 1en

0 New Notes to Read
Go to Bulletin Board >>

0 Bulletin Board

Register for classes

Manage Students

Make Online payment

Enroll in Auto-Pay

Tickets

Shared Files

Waivers

Account Settings

Attendance

Calendar

Costumes

Contact

info@thedancerroom.ca

www.thedancerroom.ca

[@the.dancerroom](#)

